

 **Make sure you hear about future product updates. Register now!**

070096.100

Product Number

Complete and return this registration card before using this Microsoft product for the first time. **Please print all information, and be sure to fill out the entire card.**

Name

Last

First

Middle initial

Address

Company name (if applicable)

Division

Mail stop

Street address or PO Box

City

State

Zip

Telephone ()

Date of product purchase

/

/

Month

Day

Year

Do you own this program for home or business use? ☐ Home ☐ Business

Do you currently own more than one copy of this product? ☐ Yes ☐ No

A note to owners of Microsoft® Word for IBM® Personal Computers and compatibles:

Please enter the 16-digit serial number of your disk in the space below. To find this number, place the Program Disk in Drive A, and follow the instructions in the manual for starting the program. After the disk drive stops running, press the Esc key, then the letter "O" key, and then press Return. Your unique serial number will appear in the lower right-hand corner of the screen.

Serial number: _____ - _____ - _____

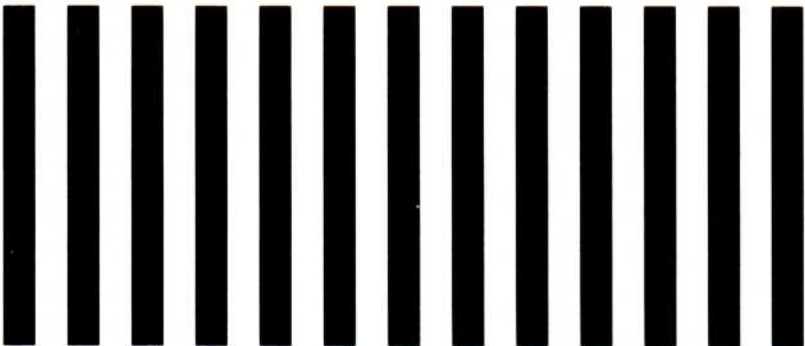
Please check all applications for which you use your computer.

☐ Spreadsheet☐ Project scheduling☐ Accounting☐ Word processing☐ Data communications☐ Scientific/engineering uses☐ Data or file management☐ BASIC programming☐ Recreation☐ Business graphics☐ Other programming☐ Self-improvement

Comments



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



BUSINESS REPLY MAIL

FIRST CLASS PERMIT NO. 108 BELLEVUE, WA USA

POSTAGE WILL BE PAID BY ADDRESSEE



Microsoft Corporation
Attention: Product Registration
16011 NE 36th Way
Box 97017
Redmond, WA 98073-9717

Repair/Replacement Order Card

To order repair or replacement for a defective Microsoft product, please follow the instructions on the right

before filling out this card. After calling Microsoft Customer Service, mail the following three items together to the address below: 1) this card. 2) the defective component. 3) dated proof-of-purchase, such as your sales receipt. *A product returned without proof-of-purchase is not eligible for warranty service.*

Please print all information and be sure to fill out the entire card.

Name

Last

First

Middle initial

Address

Company name (if applicable)

Division

Mail stop

Street address (We cannot deliver to PO Boxes)

City

State

Zip

Telephone ()

Telex

Return authorization number

Product number on disk

Name of product as it appears on manual cover

Date of product purchase

/

/

Month

Day

Year

In accordance with the Limited Warranty on this product, Microsoft will, at its option, determine whether the defective product will be repaired or replaced. If the product warranty has expired, or if the product does not qualify for warranty service, you will be charged a service fee. No out-of-warranty service will be performed prior to receipt of payment. You may call Microsoft Customer Service at (206) 882-8088 to inquire about the current charge for the service required.

Mail to: **Customer Service Department**
Product Returns
13221 SE 26th Street
Bellevue, WA 98005

Valid only in the United States. In other countries, please contact your dealer or your local Microsoft office for repair/replacement information.

Guide to Microsoft support services.

Here's how to take advantage of

Microsoft's phone-in and product repair/replacement services. To ensure you get the full benefit of both services, please follow all instructions carefully.

Microsoft telephone support.

We want you to get the maximum performance from your Microsoft product. So if you run into technical difficulties, we'll be happy to help.

But often, you'll find that a lot of problems are already answered in your product documentation. With answers that are a lot more detailed than you could ever get over the phone.

So check your documentation first. Give your dealer a call. Then, if you're still puzzled, gather all the information that applies to your problem and, *with your manual and product disks close at hand*, call our Product Support staff at (206) 882-8089. They'll be ready to give you the support to get the most from your Microsoft product.

Microsoft product repair/replacement plan.

Because of Microsoft's high quality-control standards and rigorous testing, most of our customers never need to use our repair/replacement service. But if a Microsoft product ever does prove defective, it will be repaired or replaced at no charge during the warranty period, and for a reduced price thereafter. *Please review your license agreement or warranty completely for detailed information about what is covered.*

Follow these steps if you think you have a defective product:

1. Collect all the information you can about the problem. Make notes about any on-screen messages you get when the problem occurs.
2. With your manual and product close at hand, call our Product Support staff at (206) 882-8089. In some cases, your question can be answered right away.
3. If your product is diagnosed as defective, the Product Support representative will refer you to our Customer Service department at (206) 882-8088. A Customer Service representative will issue you a return authorization number to be included on the product repair/replacement card.
4. Put that card, the defective component, your proof-of-purchase, and full details about the problem in a protected envelope or box, and mail it all together to the address listed on the card.

An important reason to register: The Microsoft commitment to support.

When you buy from

Microsoft, you're buying into more than just a great product—you're also buying into a company that believes in providing great support to customers.

As a registered Microsoft owner, you'll know you're getting the best-possible support that's available to you.

That support starts with an active program of providing customers with valuable product update information. So you can keep the state of your product up to the state of our art.

What's more, you'll be able to phone our easy-to-reach product support representatives with your technical questions. And you can also take advantage of our product repair/replacement plan should you ever need it.

Microsoft support. It's an important part of what you get when you buy from Microsoft.

 **Get your name
on the record!
Send in your
registration card
*today.***

At Microsoft, we're always looking
for ways to make our current
products even better. Such as by adding

new features. Or by adding support for new hardware.

As a registered Microsoft owner, you'll be in a better position to hear about product
improvements like these. What's more, you'll also be eligible to receive special update
pricing for your product.

There's a simple way to be sure you get all that information—just send in your registra-
tion card. If you don't, we won't know how to reach you. And you might lose out on the
chance to get a valuable update at some point in the future.

So it's important we get your registration card right away. Please take a few moments
RIGHT NOW to fill it out and drop it in the mail.

Microsoft Corporation
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Box 97017
Redmond, WA 98073-9717

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