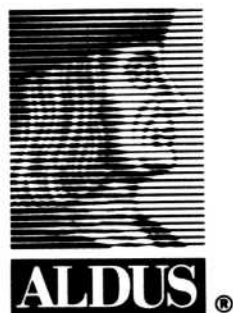


Aldus Persuasion®

***Guide to
Transferring Presentations
Opening presentations in
Persuasion for Windows***

***Version 2.1
for use with Apple® Macintosh® computers***



Aldus Persuasion® Guide to Transferring Presentations
Version 2.1 for use with Apple Macintosh computers

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Guide to Transferring Presentations

Aldus Persuasion 2.1 for the Macintosh allows you to easily transfer presentations to Aldus Persuasion 2.1 for Windows when you use an AutoTemplate that is available in both programs. This guide contains information and procedures that will help you create PC-compatible presentations and transfer them to Persuasion 2.1 for Windows. You'll also find procedures for converting presentations created in Persuasion 2.0 for the Macintosh, and for transferring presentations when you don't use an AutoTemplate available in both Persuasion for the Macintosh and Persuasion 2.1 for Windows.

Creating a PC-compatible presentation

When you transfer a presentation between Persuasion for the Macintosh and Persuasion 2.1 for Windows, only the contents of the presentation are transferred. Text and formatting contained in the AutoTemplate masters are not transferred.

► To create presentations that can be easily transferred between Persuasion for the Macintosh and Persuasion 2.1 for Windows:

- 1. When creating your presentation, use an AutoTemplate that is available in both Persuasion for the Macintosh and Persuasion 2.1 for Windows, called a *PC-compatible* AutoTemplate.**

The Macintosh Persuasion package includes 37 PC-compatible AutoTemplates. These AutoTemplates are identified in both the *Aldus Persuasion AutoTemplate Guide* and the *Aldus Persuasion AutoTemplate Gallery Card*.

- 2. Choose "Save As..." from the File menu, and then choose "Interchange File" from the "Save as" options.**
- 3. Type a filename for the presentation and click "OK."**

Transferring a 2.1 presentation to Persuasion 2.1 for Windows

After creating and saving a presentation using the steps in the previous procedure, you're ready to transfer the presentation to Persuasion 2.1 for Windows.

► **To transfer the presentation to Persuasion 2.1 for Windows:**

- 1. Move the file from the Macintosh to Persuasion 2.1 for Windows using any linking program (such as Apple File Exchange or MacLink) or via a shared server.**
- 2. Use the “Open...” command on the Persuasion 2.1 for Windows File menu to open the presentation.**

When you open a presentation that has been saved as an interchange file, Persuasion automatically looks for an AutoTemplate that matches the original AutoTemplate. If no matching AutoTemplate exists, Persuasion prompts you to select another AutoTemplate.

When you use an AutoTemplate available in both Persuasion 2.1 for the Macintosh and Persuasion 2.1 for Windows, most information in a presentation will transfer accurately. However, because Persuasion 2.1 for the Macintosh and Persuasion 2.1 for Windows each have a few features that are not present in the other version, some information and formatting cannot be transferred. The following table summarizes how the information in a presentation will be transferred.

Feature	Will transfer	Notes
AutoTemplate name	Yes	If you use an AutoTemplate that is available in both Persuasion 2.1 for the Macintosh and Persuasion 2.1 for Windows, Persuasion automatically uses the AutoTemplate with the same name. The AutoTemplate name must be exactly the same on both computers.
Link between slide and master	Yes	

Slide master features

Feature	Will transfer	Notes
Background masters	Yes/No	The background master named “Background” in the AutoTemplate is used in the transferred presentation. Additional background masters transferred from Persuasion 2.1 for the Macintosh to Persuasion 2.1 for Windows appear as slide masters.
Page-number placeholders	No	Page-number placeholders from Persuasion 2.1 for the Macintosh do not transfer to Persuasion 2.1 for Windows.
Subtitle placeholders	No	Subtitle placeholders from Persuasion 2.1 for the Macintosh do not transfer to Persuasion 2.1 for Windows.
Notes text placeholders	No	Notes text placeholders from Persuasion 2.1 for the Macintosh do not transfer to Persuasion 2.1 for Windows.
Different orientations for slide masters	No	Different orientations for slide masters on the Macintosh do not transfer to Persuasion 2.1 for Windows.

Chart features

Feature	Will transfer	Notes
Data sheet contents	Yes	
Chart size	Yes	
Chart type	Yes	
Local overrides	No	Patterns, colors, and other attributes added to the basic chart format do not transfer.
Color table with 160 fixed colors and 40 custom colors	Yes	
Fonts	Most	A font substitution is made in some instances, such as when a font is present on one computer but not on the other, or when a font has different names in Persuasion 2.1 for the Macintosh and Persuasion 2.1 for Windows.

Graphics features

Feature	Will transfer	Notes
Styled lines	No	Styled lines from Persuasion 2.1 for Windows do not transfer to Persuasion 2.1 for the Macintosh. Persuasion 2.1 for the Macintosh substitutes an available line type.
Patterned lines	No	Patterned lines from Persuasion 2.1 for the Macintosh do not transfer to Persuasion 2.1 for Windows. Persuasion 2.1 for Windows substitutes an available line style.
Graduated fills in polygons	No	Graduated fills in polygons from the Macintosh become patterned fills in Persuasion 2.1 for Windows.
Line widths	Yes	The line width that most closely matches the original width will be used.
Object shadows	No	Object shadows from Persuasion 2.1 for Windows do not appear on the Macintosh.
PICT, Windows metafile (WMF), TIFF, encapsulated PostScript (EPS), or bitmap (BMP) files	No	Imported figures do not transfer with the presentation.

Outline features

Feature	Will transfer	Notes
Slide titles	Yes	
Slide subtitles	No	Only Persuasion for the Macintosh supports subtitles.
Slide body text	Most	Persuasion 2.1 for the Macintosh supports only one body text placeholder, but Persuasion 2.1 for Windows supports multiple body text placeholders. When transferring from a single placeholder on a Persuasion 2.1 for the Macintosh slide to multiple placeholders on a Persuasion 2.1 for Windows slide, all text will initially flow into a single body text placeholder in Persuasion 2.1 for Windows. You can then add breaks to the Persuasion 2.1 for Windows outline if you want to separate the text into multiple placeholders. When transferring from multiple placeholders on a Persuasion 2.1 for Windows slide to Persuasion 2.1 for the Macintosh, text from multiple placeholders flows into the single placeholder on the Persuasion 2.1 for the Macintosh slide.
Notes text in outline	Yes	Outline notes from Persuasion 2.1 for the Macintosh become text on notes pages in Persuasion 2.1 for Windows.
Dividers	No	Text in divider units from Persuasion 2.1 for Windows becomes body text in Persuasion 2.1 for the Macintosh.
Chart titles	No	Chart titles in Persuasion 2.1 for Windows becomes body text in Persuasion 2.1 for the Macintosh.
Outline indent	Yes/No	Persuasion 2.1 for Windows outline units that are indented more than one level from the preceding unit are indented only one level in Persuasion 2.1 for the Macintosh.

Text features

Feature	Will transfer	Notes
Font	Yes	
Size	Yes	
Color	Yes	
Style	Most	Text formatted with outline fonts in Persuasion 2.1 for the Macintosh will convert to other fonts in Persuasion 2.1 for Windows. Small caps, title caps, and all caps text styles from Persuasion 2.1 for Windows do not transfer to Persuasion 2.1 for the Macintosh.
Alignment	Yes	
Tabs	Most	Centered tabs from Persuasion 2.1 for the Macintosh become left-aligned tabs in Persuasion 2.1 for Windows. Right-aligned tabs in Persuasion 2.1 for the Macintosh become decimal tabs in Persuasion 2.1 for Windows. Only 20 tabs per tab ruler transfer.
Line spacing and line breaks	Yes/No	Due to resolution differences between the Macintosh and the PC, line spacing and line breaks may differ after transferring a presentation.
Text from outline	Yes	
Static text on notes pages	Yes	
Static text on slides	Yes	

Transferring a 2.0 presentation to Persuasion 2.1 for Windows

If you have existing presentations in Persuasion 2.0 for the Macintosh, you should prepare those presentations before transferring them to Persuasion 2.1 for Windows.

Persuasion 2.1 for the Macintosh includes new AutoTemplates that match AutoTemplates in Persuasion 2.1 for Windows. When your presentation is formatted with one of these PC-compatible AutoTemplates, you can easily transfer the presentation to Persuasion 2.1 for Windows. Many of these PC-compatible AutoTemplates match AutoTemplates in Persuasion 2.0 for the Macintosh; however, the AutoTemplate names have changed to match names of Persuasion for Windows AutoTemplates. The following table lists Persuasion 2.0 for the Macintosh AutoTemplate names and the names of matching Persuasion 2.1 for the Macintosh AutoTemplates.

2.0 AutoTemplate	2.1 (PC-compatible) AutoTemplate
AutoTemplate A	OB01.AT2
AutoTemplate D	OB05.AT2
AutoTemplate G	OB07.AT2
AutoTemplate GG	S02.AT2
AutoTemplate HH	S04.AT2
AutoTemplate LL	S06.AT2
AutoTemplate S	S01.AT2
AutoTemplate T	S03.AT2

► To prepare your Persuasion 2.0 for the Macintosh presentation for transfer to Persuasion 2.1 for Windows:

1. Identify the 2.0 AutoTemplate used by your presentation and find the corresponding 2.1 filename in the preceding table.
2. Choose “AutoTemplates...” from the File menu and select the new 2.1 AutoTemplate.
3. Check your slides and edit as necessary.
4. Save your presentation as an interchange file in the “Save As...” dialog box.

You can now transfer the presentation to Persuasion 2.1 for Windows using any linking program (such as Apple File Exchange or MacLink).

Transferring presentations when using incompatible AutoTemplates

Even if you’re not using a PC-compatible AutoTemplate, you can still transfer your presentation from Persuasion 2.1 for the Macintosh to Persuasion 2.1 for Windows. When you try to open the transferred file, Persuasion 2.1 for Windows will prompt you to choose another AutoTemplate. The following table lists AutoTemplate substitutions that will change the format of your presentation as little as possible. Identify the AutoTemplate used to create your Persuasion 2.1 for the Macintosh presentation in the left column of the list below, and then choose a Persuasion 2.1 for Windows AutoTemplate from the right column. To see illustrations of all the Persuasion AutoTemplates, refer to the *Aldus Persuasion AutoTemplate Gallery Card*.

Incompatible AutoTemplate	Recommended substitutes*
OB02	OB15, OB20, OB21
OB03	OB07, OB23, OB25, OB28, OB29, OB30
OB04	OB19, OB15, OB20, OB21
OB06	OB07, OB25, OB28, OB29, OB30
OB08	OB07, OB25, OB28, OB29, OB30

continued...

continued...

Incompatible AutoTemplate	Recommended substitutes*
OB09	OB07, OB23, OB25, OB28, OB29, OB30
OB10	OB05
OB38	OB05, OB15, OB19, OB20, OB21
OB39	OB07, OB23, OB25, OB28, OB29, OB30
OB40	OB05, OB15, OB20, OB21
OB41	OB07, OB23, OB25, OB28, OB29, OB30
OB42	OB15, OB20, OB21
OB43	OB05, OB15, OB19, OB20, OB21
OB44	OB07, OB23, OB25, OB28, OB29, OB30
OB45	OB05, OB15, OB19, OB20, OB21
OB46	OB15, OB20, OB21
OB47	OB15, OB20, OB21
OB48	OB01, OB16
OB49	OB07, OB23, OB25, OB28, OB29, OB30
OB50	OB07, OB23, OB25, OB28, OB29, OB30
S44	S08, S11, S13,
S45	S04, S19, S24,
S46	S04, S06, S14, S18, S20, S21, S22, S27
S47	S02, S14, S15, S18, S20, S22, S24, S27
S48	S01, S16
S49	S07, S08, S11, S17, S25, S26
S50	S07, S08, S11, S25

*All AutoTemplates have the .AT2 extension.

If you don't like the results, you can always use the "Import masters..." command on the Persuasion 2.1 for Windows File menu to replace masters in the transferred presentation with masters from another AutoTemplate.

If your presentation is based on the OB02, OB03, OB04, OB06, OB08, or OB09 AutoTemplate, you can also choose the color overhead AutoTemplate with the same design number, and then, after opening the interchange file in Persuasion 2.1 for Windows, copy a color scheme from a black-and-white AutoTemplate. Your results will not exactly match, but may be satisfactory. For information on copying color schemes, see Chapter 6, "Using Color," in the *Aldus Persuasion User Manual*, version 2.0 for use with Microsoft Windows.