

Replica™ at Work

How Farallon's Replica can improve the way you share documents...and save you money!

Distribute reports the easy way

Eleven people are on the distribution list for your 35-page policy statement. You could print, collate, and mail 385 pieces of paper. Wouldn't it be easier and more effective to e-mail the report as a Replica document?

Share your colorful graphics

You worked all day analyzing data and creating graphs. There is big news to tell. Unfortunately, your manager doesn't own the software needed to view the graph files and you don't have a printer for color charts. Replica lets you share your brilliant analysis in full color with your manager. And he doesn't need to purchase the graphics software or a color printer.

Speed up project schedules

Make your next scheduling meeting more productive. Distribute your GANTT chart as a Replica document prior to the meeting. Use the meeting time to *discuss* scheduling issues rather than to *read* the schedule for the first time.

Publish an electronic newsletter

Distribute a newsletter company-wide as a Replica document. Replica maintains the fonts, formatting, graphics and colors just as you expect. With Replica and electronic delivery, your news gets delivered to more people, and faster.

Communicate with vendors

Looking for a better way to work with vendors that use software you don't have? Try using Replica documents as your interchange format.

Guarantee that your reports are read

Are you sure that everyone who needs the production report uses the same spreadsheet you use? Do they all have the same spreadsheet version? Do they have the same fonts? Even the Windows users? You can guarantee that anyone can read your report, formatted as you intended, by sending the *free* Replica Viewer with your Replica documents.

Protect your secrets

Printed documents and unsecured files can get into the wrong hands easily. Replica protects your sensitive information with three security options: file encryption, password protection, and view-only permission. Your security settings remain intact even as your documents are shared with others.

Reduce software expenditures

Application upgrades are valuable to people who need and use the new features. Upgrades are expensive and very frustrating to the users who can't open the newer files. Use any software and any version to create reports and use Replica to share reports. You'll save money on upgrades throughout your organization.

Enhance productivity

Part of the promise of electronic distribution is that data can be reused easily. Copy text, tables, graphics and images from Replica documents to the clipboard. Paste the data into your favorite applications for final editing and reformatting. With copy and paste, you can save hours of effort and eliminate typos.